



Coleford Town Council

**Full Council
Tuesday 2 March 2021
Via Zoom
7.00 pm - 9.00 pm
Minutes**

At the Meeting of the Coleford Town Council held via 'Zoom' remote video conferencing facilities, on Tuesday 2 March at 7.00 pm, there were present:

Mr N Penny (Mayor)
Mr S Cox (Deputy Mayor)
Mrs C Allaway-Martin
Mrs H Barnham
Mr M Beard
Mrs M Cox
Mr R Drury
Mr C Elsmore
Mrs T Johnson
Mr P Kyne
Mrs H Lusty
Mrs N Holloway
Mr P Kyne

Chris Haine Assistant Clerk

Cllr Penny opened the meeting, thanking all those who were able to attend via 'Zoom'. Further stating that this meeting was not to be recorded for formal purposes.

491. No apologies necessary

492. There were no declarations of interest.

493. There were no new dispensation requests

494. To approve minutes of 23 February 2021

It was proposed that the minutes of 23 February be agreed

Proposed: Cllr. Elsmore

Seconded: Cllr. Kyne

On being put to the vote it was unanimously agreed.

Cllr. Penny signed off the minutes

495. To raise matters arising from the minutes of 23 February 2021

There were no matters arising

496. To take comment from the public

There were no members of the public present



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Cllr. Holloway proposed, given the sensitive nature of the of the next two agenda items, that the Public and Press be excluded, and seconded by Cllr. M Cox, and agreed unanimously.

In-Committee

498. To agree to the appointment of a Town Centre Manager (TCM)

Cllr. Penny reported that, the only candidate scheduled for interview, for the TCM post, had declined, due to having secured alternative employment, in advance of the interview for this post. In turn, it was proposed that this item be deferred back to Regeneration committee, for further consideration, re: next steps.

Proposed: Cllr. Penny

Seconded: Cllr. Holloway

On being put to the vote it was unanimously agreed.

499. To receive an update re staffing matters

Cllr. Penny summarised the position of the Assistant Clerk's outstanding leave allocation, in light of his allocation being linked to the end of the 31 March 2021 Financial Year, and the fact that, with previous agreement, to carry over exceptionally, 5 days allocation, and some leave now having been taken, there is still .66 of a day allocation to take within this year's allocation. After some discussion, it was proposed that this .66 allocation is made up to a whole day, and to be 'tagged' on to the Easter weekend holiday.

Proposed: Cllr. Penny

Seconded: Cllr. Holloway

On being put to the vote it was unanimously agreed.

Cllr Penny informed members that Ms JA Lapington was no longer in the employment of Coleford Town Council, and asked Cllr Barnham to provide a summary of the meeting held on 1 March. Cllr Barnham provided a summary and allowed members an opportunity to ask any questions

Cllr. M Cox raised a separate matter re: appraisal process and, after further discussion, it was proposed that this was referred back to Finance & Office Committee.

Proposed: Cllr. Penny

Seconded: Cllr. Holloway

Meeting closed at 6.48pm